



TO: Board of Trustees, WISCONSIN VALLEY LIBRARY SERVICE
FROM: Marla Sepnafski, Director

CALL TO MEETING

The bi-monthly meeting of the WVLS Board of Trustees will be held on Saturday, **May 18, 2024** at **9:30 a.m.** in the WVLS Office, 300 N. First Street, Wausau.

AGENDA:

1. Call to order
2. Roll call
3. Consent agenda items:
 - ...adoption of agenda order
 - ...minutes of March 16, 2024 meeting (*exhibit 1a*)
 - ...minutes of March 21, 2024 WVLS V-Cat Steering Committee meeting (*exhibit 1b*)
4. Financial reports and current bills (*exhibits 2-7*)
5. January-April 2024 WVLS Treasurer's Report (*exhibit 8*)
6. Memorandum of Understanding: LEAN WI and Northern Waters Library Service for Website and Repository Creation for 2023-2024 LSTA Cooperative Cataloging Grant Activities; discussion and possible action (*exhibit 9*)
7. WVLS Financial Manual – *draft [2nd Review]*; discussion and possible action (*exhibit 10*)
8. WVLS Credit Card Policy – *draft*; discussion and possible action (*exhibit 11*)
9. WVLS Public Records Request Policy – *draft*; discussion and possible action (*exhibit 12*)
10. 2023 Auditor's Report; discussion and possible action (*exhibit 13*)
11. WPLC 2025 Digital Buying Pool and Magazine Shares; discussion and possible action (*exhibit 14*)
12. Reports:
 - ... Resource Library (*exhibit 15*)
 - ... WVLS Director (*exhibit 16*)
 - ... WVLS Library Advisory Committee (*exhibit 17*)
 - ... V-Cat Council (*exhibit 18*)
 - ... NWLS/WVLS Joint ILS Consortium Exploration (*exhibit 19*)
 - ... COLAND (*exhibit 20*)
 - ... 2024 WEMTA Conference (*exhibit 21*)
 - ... 2024 Public Library Association Conference (*exhibit 22*)
 - ... Zingtrain's (Zingerman's) "The Art of Giving Great Service" Seminar (*exhibit 23*)
 - ... 2024 WAPL Conference (*exhibit 24*)
13. Concerns, comments and announcements from area library personnel and trustees
14. Updated WVLS Information – 2023 System Information and Public Library Statistics Booklet; (*exhibit 25*)
15. Calendar
 - ... Friday, July 12, 2024 – COLAND meeting
 - ... Thursday, August 15, 2024 - WVLS Library Advisory Committee meeting
 - ... Saturday, August 17, 2024 – WVLS Board meeting
 - ... Saturday, September 21, 2024 – WVLS Board meeting
16. Adjournment

PLEASE NOTE:

- **Trustees who are unable to attend are asked to call 715/261-7250 by 3:00 p.m., Friday, May 17th.**
- The proceedings of the meeting will be taped.
- Any person planning to attend this meeting who needs some type of special accommodation in order to participate should notify the WVLS office at 715/261-7250.
- This agenda has been sent to official newspapers in Clark, Forest, Langlade, Lincoln, Marathon, Oneida and Taylor counties.
- To attend meeting virtually, connect from your computer, tablet or smartphone at <https://us02web.zoom.us/j/87162636046?pwd=SU5DdEFoRW5jTnJUb0YzdVhEWINPdz09>
- To participate by phone: Call: +1 312 626 6799 Meeting ID: 871-6263-6046 Passcode: 88594798